



CITY OF DONALD

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Planning Commission Action Agenda Summary Thursday, March 10, 2022 at 6:45pm

Due to Social Distancing Restrictions: Commissioners chose to meet either in City Hall or by Webex Public Attendance was by Call or Video only, with Webex
Webex is a free service for the public to attend meetings. Directions for joining the meeting are below.

Open Meeting: Planning Vice Chair Strathdee opened the meeting of the Donald Planning Commission at 6:45pm on March 10, 2022.

Roll Call

Present: Vice Chair Neil Strathdee, Commissioners: John Crawford, Nathan Earl, Cammi Hungate, Lauren Gonzalez-Alfaro, and Mike Mader.

Absent: None

Staff Present: City Manager Eric Underwood

Add or Delete Agenda Items: None

General Comments from the Public: None received.

New Business:

I. **Vote: Election of Chair and Vice Chair for the Planning Commission.**

City Manager Underwood called for nominations for Planning Commission Chair. A nomination of Commissioner Strathdee was made by Commission Earl and Commissioner Strathdee nominated Commissioner Hungate. Commissioner Crawford seconded the nomination for Commissioner Hungate. City Manager Underwood, called for a vote of the Planning Commission to elect Commissioner Hungate as Chair. Vote: was 5-0-1 (Commissioner Hungate abstained).

City Manager Underwood called for nominations for Planning Commission Vice Chair. A nomination of Commissioner Strathdee was made by Commission. Commissioner Mader seconded the nomination for Commissioner Strathdee. City Manager Underwood, called for a vote of the Planning Commission to elect Commissioner Strathdee as Vice Chair. Vote: was 5-0-1 (Commissioner Strathdee abstained).

Old Business: None

Commissioners' Discussion: None

Tree Board:

I. Arbor Week Activities for 2022


Arbor Week activities discussed were as follows:

- Commissioner Crawford mentioned a request from a community member to plant a Japanese maple in the park and establish a tree fund to pay for it.
- Possible coordination with the Donald Beautification Group project to plant a donated tree. It was suggested and agreed to that this should be done the day after Arbor Day as a partnership between the Tree Board and the DBG. Vice Chair Strathdee will be reaching out to his contact at DBG. The time for the event will be coordinated with DBG.
- Arbor Day scavenger hunt was suggested by Commission Gonzalez-Alfaro.
- Possibly find someone at the State Forestry Department to come out and give a presentation on trees. This was done last year and there wasn't much community interest in this event.
- Possibly an activity with hazelnut trees (a local tie-in).
- Trivia on the two Facebook pages (1 item each day). Promotion to be done through the City Newsletter to generate interest along with a summary of tree facts. Vice Chair Strathdee will be submitting an article. Will be done all Arbor Week.
- An Arbor Week Proclamation by the Mayor.
- Fruit trees were discussed and whether or not there would be interest in those types of trees.
- Offering saplings of trees from the Arbor Day Foundation for families/kids to plant. 50ct. packs are offered. Extra trees could be kept with the City to make available year round for special events/occasions.
- A coloring contest for kids. Vice Chair Strathdee will take on the coloring contest. The Arbor Day Foundation.
- Trivia for Arbor Week and other activities on Arbor Day.
- We should keep track of Arbor Day activities to include in our application for Tree City USA next year.
- Possible Earth Day activities were discussed and it was decided to move forward with a yard debris spring clean event for April 23rd. Manager Underwood will look into reserving yard debris drop boxes. The suggested time for the event was 10 a.m. – 1 p.m.
- Community partners could be utilized to get more people involved with Earth Day yard debris clean up. Commissioner Crawford will check with the High School on community service hours and see if the Forestry Department will provide help.
- Support for OSU webinars – can put it out in Newsletter.
- Commissioner Gonzalez-Alfaro will create promotional flyer.

Adjourn


- ✓ Commissioner Crawford motioned and Vice Chair Strathdee seconded to adjourn. Chair Hungate adjourned the meeting at 7:49 p.m. Vote: 5-0-0. Motion carried.

Date: March 31, 2022

Signed: 
Cammi Hungate, Chair

ATTEST:

Date: March 31, 2022

Signed: 
Eric Underwood, City Manager

