

CITY OF DONALD

10710 Main Street N.E. • P.O. Box 388 • Donald, OR 97020-0388

Phone 503-678-5543 • Fax 503-678-2750

www.DonaldOregon.gov

APPLICATION TO THE CITY OF DONALD CITY COUNCILOR As Regulated by Donald's City Charter

Name: _____ Date: _____

Physical Address: _____

Mailing Address: _____

Phone: _____ Email Address: _____

Occupation: _____ Years in Donald: _____

Education and Government Experience: _____

Please understand that you will be volunteering to attend all meetings and will actively participate. The City Council generally meets monthly on the second Tuesday.

Please complete the following tasks:

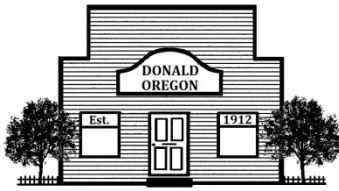
- ☐ Read and sign the attached City Council Qualifications and Description of Service
- ☐ Review the attached City Council Mission Statement, Vision and Values
- ☐ Review the attached City Council & Planning Commission Goals
- ☐ Please make a brief statement about why you would like to serve on the Donald City Council. Indicate what experience, expertise or interest you have in volunteering for this position.

For Official Use Only

Date Application Received: _____ Time: _____

Note to Staff: Make sure signed Qualifications and Description of Service is included with application.

Date Application Approved/Denied by Council: _____ Term Expiration Year: _____



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City Council Qualifications and Description of Service

Qualifications:

- ✕ Qualified elector by State law
- ✕ Must be a registered voter in the State of Oregon
- ✕ Be a Donald resident for at least 12 months immediately preceding the election/appointment
- ✕ Uphold State of Oregon Ethic Commissions Laws/Regulations
- ✕ Uphold the City of Donald Charter and Municipal Code

Role:

The Donald City Council is composed of the Mayor and six Councilors elected from the city at large for terms of four years. At each biennial general election, three Councilors shall be elected, each for a term of four years.

Councilors represent the citizens of Donald and play an important role in many of the major decisions that affect the City of Donald as a whole. The fundamental role of a Councilor is to serve the interests of their community. The Mayor and Council positions are unpaid.

Responsibilities:

Among their public duties, the Mayor and City Councilors provide leadership to constituents, arbitrate conflicting interests, and make sound decisions by studying problems and reviewing alternatives to determine the best course of action. The Mayor and City Councilors are responsible for establishing policy, adopting the City's budget and providing direction to the City Manager.

Duties:

Review and approve the annual budget, oversee effectiveness of programs, enter into and approve legal contracts, pass ordinances and resolutions, establish priorities for short-term and long-term futures, regulate business activity through licensing and regulations, regulate public health and safety, communicate policies and programs to residents, respond to constituents needs and complaints, represent the community to other levels of government.

Meetings:

Please be prepared to meet at least two hours on the second Tuesday of each month, as well as be able to commit time to review the Council packet prior to the meeting. In addition to the Regular monthly meeting, there is an annual joint City Council & Planning Commission Goal Setting and occasional Work Sessions, Special Meetings and Executive Sessions that will require your attendance.

By signing below, you acknowledge that you have read the City Council Qualifications and Description of Service and meet the qualifications required to serve on the Donald City Council.

Signature _____

Date _____

RESOLUTION No. 591-24

A RESOLUTION ESTABLISHING A MISSION STATEMENT AND VISION AND VALUES FOR THE CITY OF DONALD.

WHEREAS, a mission statement, vision statement, and the written values that are set by a City Council define to employees and the public a government's culture, values, ethics, fundamental goals, and agenda; and

WHEREAS, The Mission Statement, Vision and Values were a collaborative effort designed by the Donald City Council and Planning Commission during a joint meeting on April 1, 2024; and

WHEREAS, at the April 1, 2024 meeting the City leadership confirmed these principal concepts to become inclusive of all members of the City of Donald; and

WHEREAS, the mission statement, vision and values should drive the City budget, policies, and programming.

NOW, THEREFORE, THE CITY OF DONALD RESOLVES AS FOLLOW:

1. The adoption of the City of Donald's Mission Statement: *To promote and improve our quality of life, while enhancing our sense of community, and preserving our small-town heritage for all.*
2. The adoption of the City of Donald's Vision Statement: *The City of Donald seeks sustainable growth that protects our resources, preserves our values and culture, while providing a safe and inclusive environment for our community.*
3. The adoption of these Values:
 - ✓ Our organization exists to serve all the community members, businesses, and visitors of Donald.
 - ✓ We serve with integrity, ensure access, encourage involvement, and through transparency are accountable to our community members.
 - ✓ We are committed to honest and ethical decision making and business practices that align with local, state, and federal laws to the best of our abilities.
 - ✓ We strive to create a safe community, while treating everyone with dignity, respect, inclusivity, and fairness.
 - ✓ We achieve outstanding results through effective teamwork and involvement, and encourage community participation.
 - ✓ We value growth that balances desired service levels, economic benefit, and stability of our community.
 - ✓ We are cost conscious: We spend public funds responsibly and effectively to ensure financial stability for the present and future generations.

- ✓ We are committed to proactive planning to guide the sustainable future of our community.
- ✓ We are committed to protecting our environment and preserving our natural resources for future generations.

4. This resolution is effective immediately upon its enactment by the City Council.

PASSED and ADOPTED by the City Council of the City of Donald at their regular meeting on this 11th day of June 2024, by the vote of 4 ayes and 0 nays.

DATE: June 11, 2024

REDACTED FOR SECURITY
REDACTED FOR SECURITY
PURPOSES

Rick Olmsted, Mayor

ATTEST by City Manager this 11th day of June 2024.

REDACTED FOR
REDACTED FOR
SECURITY PURPOSES
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Eric Underwood, City Manager

City Council & Planning Commission Goals – 2025-2026

A. Support the Health & Safety of our Community

Objectives: Collaborate with the Fire District to facilitate a Stop the Bleed event, Negotiate a long-term contract with Hubbard for police services, Re-establish a CERT qualifying program in the community, develop an emergency response plan, address code enforcement through police services contract, plan a go-bag instructional event.

B. Maintain Secure, Resilient, and Reliable Infrastructure to Support Current and Future Residents, Visitors, and Business Operations

Objectives: Finish construction of Drinking Water Well #3, Replace filtration media across the drinking water system, present to Council options for increasing discharging effluent, schedule infrastructure tour, identify funding options for sewer master plan, create monthly infrastructure report, develop funding source for infrastructure grant matches, Construct additional lagoon, identify funding options for water master plan, Construct Drinking Water Well #4, Identify funding options for parks master plan, Resurfacing Hometown Park, Replace temporary restroom at the Skate Park.

C. Improve Accessibility Through Transportation Facility Planning and Construction

Objectives: Create a street inventory with design types, complete pedestrian safe crossing plan to locate needed crosswalks, report to Council options for “last mile” transportation options, create a transportation system plan, construct sidewalks east of the railroad tracks, initiate traffic calming measures

D. Promote a Thriving, Sustainable, Business-Friendly Local Economy

Objectives: Develop a community conversation strategy with businesses and residents, create a Code-update program with annual sessions (code sections),

E. Protect a Clean, Healthy, and Sustainable Environment

Objectives: Carry out annual garage sale and city-wide cleanup, continue the City’s Tree City designation, administer the adopted tree planting strategy, use pre-app meetings to gain information to inform Code updates, engage in energy reduction practices in city operations.

F. Create a Community that is Welcoming and Friendly Through Inclusive Strategies

Objectives: regionalize community event for improved inclusion, create outreach strategy to improve access to city materials/communications, plan community-wide activities that incorporate culturally specific values, make city communications available in English and Spanish.