



CITY OF DONALD

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DONALD CITY COUNCIL WORK SESSION

Action Agenda Summary

Monday, March 17, 2025 at 6:45pm

Council & Staff at City Hall: 10710 Main St. NE

Public Attendance at City Hall or via Zoom

OPEN MEETING: Mayor Houdyshell opened the City Council Work Session on Monday, March 17, 2025 at 6:45pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

City Council Present: Mayor James Houdyshell, Council President Jan Olsen, Councilors: Michael Coffman, Amanda Johnson, Gabrielle Plunkett and Jenny Strathdee.

City Council Absent: Council President Gerry Waller (excused).

Staff Present: City Manager Eric Underwood, City Planner Holly Byram, Mid-Willamette Valley Council of Governments.

Other Present: City Attorney Andrew Cole.

ADD/DELETE AGENDA ITEMS: None

NEW BUSINESS:

I. Discussion: Development Moratorium

Manager Underwood asked the Council to consider the concept of a city-wide development moratorium, halting any development in the City since there is not an ability to provide sewer service to any more properties. The sewer system needs to be enlarged before additional properties can be serviced. Acquiring funding to increase sewer capacity can be challenging. City Attorney Cole then explained that the City is required to approve land use, unless it adopts a moratorium due to the lack of sewer capacity. This moratorium would be a temporary halt to all building while infrastructure gets built out. Bonds are one way to build out infrastructure or there needs to be a plan B, as a moratorium lasts 6 months and can only be renewed a couple of cycles. A proposal needs to be made to correct the situation. A discussion about time frames, process, and options for funding for improvements took place. Applications that require additional use of city sewer would be denied. A moratorium buys the City time to explore the options available and protects it legally but it also puts the City on a timeframe to find a solution to the sewer capacity shortage. There was a consensus that the topic of instituting a six-month city-wide development moratorium should be brought to the City Council.

EXECUTIVE SESSION

- I. **Executive Session: ORS 192.660(2)(h):** *To consult with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*
The Mayor took the Council into Executive Session at 7:11 p.m. and the Council exited the Executive Session at 8:49 p.m., returning to the Work Session.

ADJOURN

- ✓ Motion by Coffman, seconded by Johnson to adjourn the work session of the Donald City Council on Monday, March 17, 2025 at 8:49 p.m.

Date: April 8, 2025

Signed: 
James Houdyshell, Mayor

ATTEST:

Date: April 8, 2024

Signed: 
Eric Underwood, City Manager