



CITY OF DONALD

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Tree Board Minutes

Thursday, March 26, 2026 at 6:45pm

Hybrid Meeting at City Hall: 10710 Main St. NE and Via Zoom

OPEN MEETING: Chair Cammi Hungate opened the Tree Board meeting on Thursday, March 26, 2026 at 7:09 pm.

ROLL CALL:

Commissioners Present: Chair Cammie Hungate, Vice Chair Michael McLoughlin, Commissioners: John Jones, Michael McLoughlin, Rick Olmsted and Ben Rose.

Commissioners Absent: Trevor Alley and John Crawford (both excused).

Staff Present: City Manager Eric Underwood

ADD OR DELETE AGENDA ITEMS: None.

GENERAL COMMENTS FROM THE PUBLIC: None.

NEW BUSINESS:

I. Vote: Tree Board Minutes from February 27, 2025

- ✓ Motion by McLoughlin, seconded by Olmsted to approve the February 27, 2025 Minutes as presented. Discussion: None. Ayes: Hungate, Jones, McLoughlin, Olmsted, Rose. Nays: None. Abstain: None. Vote: 5-0-0. Motion carried.

II. Review 2026 Work Plan

City Manager Eric Underwood shared the Tree Board Work Plan with the group, then Chair Hungate opened discussion about the Work Plan. A discussion took place on how to encourage more tree planting to provide a better shade canopy during hot weather. There was a suggestion to work with Main Street USA, have a walkabout prior to the next Tree Board Work Session to look at trees and discuss possible locations for more trees and have another meeting to discuss findings. Ideas were shared which included Tree City banners or flags and "Tree-o-caching" with cards that have hints about trees, with about 12 trees, similar to geocaching.

III. Arbor Day Activities 2026 (Tree City USA)

Arbor Week will be April 19-26, with an Arbor Day event usually held on Saturday. There was consensus about the following:

- An Arbor Day Proclamation will take place at the April City Council meeting.
- The May newsletter should include information on the Arbor Week activities.

- The Tree Board would like to have the goal of encouraging businesses to plant more trees. Those businesses who do plant trees from the tree list would be recognized in the newsletter and on the website.
- The slogan "Put Your Roots Down in Donald" was decided on.
- There won't be tree trivia this year. The board would like to meet in January next year to plan and possibly put together "Tree-o-caching."
- Coloring and drawing contest would take place this year with one coloring sheet and a drawing prompt provided. Admin Assistant Hansen can facilitate this with Tree Board members volunteering to provide the coloring sheet, drawing prompt and helping with distribution.
- It would be nice to have a budget for Arbor Day/Tree City activities.
- Another Tree Board meeting would take place on April 30. The Coloring contest would be judged at this meeting.

OLD BUSINESS: None

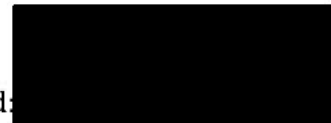
TREE BOARD MEMBER DISCUSSION: None.

ADJOURN

- ✓ Motion by McLoughlin, seconded by Rose, to adjourn the meeting at 8:26 p.m. No discussion. Vote: 5-0-0. Motion carried.

Date: April 30, 2026

Signed:

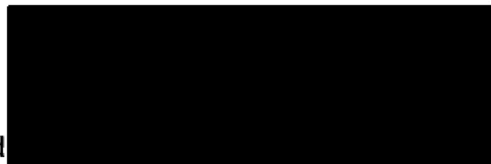


Cammi Hungate, Chair

ATTEST:

Date: April 30, 2026

Signed:



Eric Underwood, City Manager