CITY OF DONALD
10710 Main Street N.E. • P.O. Box 388 • Donald, OR 97020-0388
Phone 503-678-5543 • Fax 503-678-2750
www.donaldoregon.gov

City Council and Planning Commission Goal Setting Meeting

Action Agenda Summary

Monday, April 11, 2022 at 6:45pm

Council, Planning Commission & Staff at City Hall: 10710 Main St. NE
Public Attendance at City Hall and via Webex: Webex details at end of Agenda

I. PLEDGE OF ALLEGIANCE: Mayor Rick Olmsted led the City Council and Planning Commission in the Pledge of Allegiance.

II. OPEN MEETING: Mayor Rick Olmsted opened the joint City Council and Planning Commission Goal Setting meeting on Monday, April 11, 2022 6:47at pm.

III. ROLL CALL

Council present in-person: Mayor Rick Olmsted, Council President Katie Gonzalez: Councilors: Amy Nichols, Gerry Waller and Mark Buzzard.

Planning Commission present in-person: Chair Cammi Hungate, Vice Chair Neil Strathdee, Commissioners: Jack Crawford

Planning Commissioner absent: Nathan Earl (excused), Mike Mader and Laruen Gonzalez-Alfaro.

Staff present in-person: City Manager Eric Underwood.

IV. BUSINESS ITEMS

a. City Mission Statement Review/Revisions

Councilor Buzzard suggested welcoming the new homeowners of Donald. Council President Gonzalez shared that that she believes the current mission statement already encompasses the idea of welcoming new residents to Donald. The Council and Planning Commission do not wish to make any changes to the Mission Statement.

b. Mayor's Vision and Values

Mayor Olmstead read aloud the vision statement. The Council and Planning Commission do not wish to make any changes to the vision statement. The statement of values was read aloud by Mayor Olmsted. The Council and Planning Commission do not wish to change the value statements. Councilor Waller would like to see the Mission Statement, Vision and Values displayed in the Council chambers.

c. Focus Group Updates

Mayor Olmsted shared that he believes the Focus Group leads would be best assigned when the remaining Council seats are filled. There was discussion around the intent of the Focus Groups and

the role and responsibilities of each Lead. There will be further discussion at a Work Session in the future to discuss and develop the Focus Groups.

d. Revisit Past City Goals

Mayor Olmsted explained that the City Goals are not just tasks and projects for the City, but also help to provide direction to the City Staff. Each goal and objective was read aloud, discussed and a status update was provided.

e. Create 2022 City Goals

City Manager Underwood presented to Council a total of six goals that incorporates all of the previous goals and objectives:

1. Secure and Reliable Infrastructure
2. Public Safety, Health & Wellbeing
3. Access and Mobility
4. Economic Sustainability and Resiliency
5. Climate Action
6. Diversity, Equity, and Inclusion

City Manager Underwood elaborated on the proposed consolidated goals. Councilors and Commissioners shared their thoughts and opinions on how the 2021 goals and objectives are listed and that they approve of Manager Underwood's consolidated list of goals. Councilor Waller asked if Manager Underwood could provide updates on each goal's progress in the "Friday Highlights". The Council and Commission assigned each objective/project from the 2021 Goals to a 2022 Goal category. Manager Underwood will then come up with a strategic approach narrative for each of the objectives/projects and present to Council at the next regular session Council meeting as an attachment to a Resolution adopting the goals for 2022-23.

DISCUSSION OF CITY EVENTS & ACTIVITIES FOR 2022: Annual events held in Donald were discussed including the Arbor Day, Yard Debris Cleanup, Cleanup Day, the Hazelnut Festival, and Christmas activities. Additional events and possible activities for 2022 were discussed.

ADJOURN

- ✓ Council President Gonzalez motioned and Council Buzzard seconded to adjourn the joint City Council and Planning Commission Goal Setting meeting on Monday, April 11, 2022 at 9:16pm. No discussion. Vote: 5-0-0; motion carried.

Date: June 14, 2022

Signed: _____
Rick Olmsted, Mayor

ATTEST:

Date: June 14, 2022

Signed: _____
Eric Underwood, City Manager