



# CITY OF DONALD

10710 Main Street N.E. • P.O. Box 388 • Donald, OR 97020-0388  
Phone 503-678-5543 • Fax 503-678-2750  
[www.donaldoregon.gov](http://www.donaldoregon.gov)

## City Council Executive Session

### Minutes

**Tuesday, December 16, 2025 at 6:45pm**

Council & Staff at City Hall: 10710 Main St. NE

**OPEN MEETING:** Mayor Houdyshell opened the special meeting of the Donald City Council on Tuesday, December 16, 2025 at 6:47 pm.

#### **ROLL CALL:**

*Council Present:* Mayor Houdyshell, Council President Jan Olsen, Councilors: Michael Coffman, Abby Hungate, Gabrielle Plunkett and Jenny Strathdee.

*Council Absent:* None.

*Staff Present:* City Manager Eric Underwood and Contract Attorney Andrew Cole.

#### **OPEN EXECUTIVE SESSION**

Mayor Houdyshell read aloud the following statement:

*"The City of Donald will now meet in executive session today, Tuesday December 16, 2025 pursuant to ORS 192.660(2)(h), which allows the Council to meet in executive session to consult with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Representatives of the news media and designated staff shall be allowed to attend the Council's executive session. All other members of the audience are asked to leave the meeting. Representatives from the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room."*

Mayor Houdyshell opened the Executive Session discussion at 6:48 pm.

**END EXECUTIVE SESSION:** Mayor Houdyshell ended the Executive Session at 7:52 pm.

**ADJOURN:** The Council returned to the special meeting and adjourned at 7:53 pm.

Date: January 13, 2026

Signed

Jan Olsen, Council President

#### **ATTEST**

Date: January 13, 2026

Signed

Eric Underwood, City Manager