



CITY OF DONALD

10710 Main Street N.E. • P.O. Box 388 • Donald, OR 97020-0388
Phone 503-678-5543 • Fax 503-678-2750
www.donaldoregon.gov

City Council Executive Session Minutes

Tuesday, March 31, 2026 at 6:50 pm
Council & Staff at City Hall: 10710 Main St. NE

OPEN MEETING: Mayor Houdyshell opened the Executive Session of the Donald City Council on Tuesday, March 31, 2026 at 6:50 pm.

ROLL CALL:

Council Present: Mayor Houdyshell, Council President Jan Olsen, Councilors: Abby Hungate, Richard Wright and Jenny Strathdee.

Council Absent: Michael Coffman and Gabrielle Plunkett (both excused).

Staff Present: City Manager Eric Underwood and Contract Attorney Andrew Cole.

OPEN EXECUTIVE SESSION

Mayor Houdyshell opened the Executive Session at 6:52 pm under ORS 192.660(2)(i): To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

END EXECUTIVE SESSION: Mayor Houdyshell ended the Executive Session at 8:30 pm.

ADJOURN: The Council adjourned at 8:30 pm.

Date: April 14, 2026

Signed: _____
Jim Houdyshell, Mayor

ATTEST

Date: April 14, 2026

Signed: _____
Eric Underwood, City Manager