



CITY OF DONALD

10710 Main Street N.E. • P.O. Box 388 • Donald, OR 97020-0388

Phone 503-678-5543 • Fax 503-678-2750

www.DonaldOregon.gov

Emergency pager for Water and Sewer: 503-301-6479

UTILITY ACCOUNT CHANGE REQUEST

Public Works hours are Monday through Friday, 7 am to 3 pm.

Customer Name:	Date:
Phone:	Account Number:
Service Address:	
Action Requested	
<input type="checkbox"/> Add Name to Account:	
Name Currently On Account: _____	Signature: _____
Name to Add to Account: _____	Signature: _____
New Person's Phone Number: _____	
<input type="checkbox"/> Remove Name from Account:	
Name Currently On Account: _____	Signature: _____
Name to Remove from Account: _____	Signature: _____
<input type="checkbox"/> Change of Name: (got married, divorced, etc...)	
Name Currently On Account: _____	
Change Name To: _____	Signature: _____
Other Account Changes:	
<input type="checkbox"/> Change mailing address: _____	
<input type="checkbox"/> Update or add a phone number: _____	
<input type="checkbox"/> Add email: _____	
OFFICE USE ONLY	
Date Completed:	Staff Initials: