

RESOLUTION No. 572-23

A RESOLUTION AMENDING THE MASTER FEE CHART FOR CERTAIN ADMINISTRATIVE AND UTILITY BILLING SERVICES. REPEALS RESOLUTION No. 552-22.

WHEREAS, the City staff provide a number of services for which a fee is assessed;

WHEREAS, Donald Municipal Code Section 110 authorizes City Council to set the Business License Fee by resolution;

WHEREAS, Donald Municipal Code Sections 50.087 and 51.18 authorizes the Donald City Council to increase water and sewer rates;

WHEREAS, Donald Municipal Code Sections 50.087 (A) and 51.18 (A) state that the water and sewer rates shall be adjusted annually to reflect any increase in the Consumer Price Index (Portland-Salem CPI) measured by the United States Bureau of Labor & Statistics; however, on May 11, 2021 the City Council adopted Resolution No. 526-21 setting forth a five year schedule for water and sewer rates from the 2021 Utilities Rate and Cost of Service Study for the City of Donald thereby eliminated the annual inflation rate adjustment until Fiscal Year 2026-2027;

WHEREAS, the Utilities Rate and Cost of Service Study was re-evaluated in November 2022 due to unexpected inflationary costs and adjusted as per Resolution No. 566-22.

WHEREAS, a street utility fee and stormwater utility fee were implemented by Resolution No. 560-22 and Resolution No. 561-22, to finance costs for stormwater and street operations;

WHEREAS, Donald Municipal Code Sections 50.087 (E) and 51.18 (D) authorize the Donald City Council to collect a reserve fee from each water and sewer account to fund for unscheduled repairs or obsolete equipment toward components of the utility system;

WHEREAS, the Donald City Council finds it necessary to establish a new fee schedule for Fiscal Year 2023-2024,

NOW, THEREFORE, THE CITY OF DONALD RESOLVES AS FOLLOWS:

Section 1. The following administrative fees are hereby assessed:

Business Registration: New	\$125
Business Registration: Annual Renewal	\$75
Business Registration: Temporary (operating <6 weeks)	\$20
Business Registration: Final Notice	\$10
Transient Merchant Registration	\$5/day or \$30/month
Lien Search per lot	\$10
NSF Check Returned	\$40
OLCC License Application, Renewal, or Transfer	\$20
Public Records Request	Staff time plus material/mailing

Cd or USB	\$20
Fax, first page/additional pages	\$1.00/\$0.25
Photocopies, per page	\$0.25 for 8½x11
	\$1 for 8x14 or 11x17 (color \$2)
Parade Permit	\$20
Overstreet Banner	\$20
Retail Sidewalk Permit (initial application)	\$100 + Planning, if needed
Retail Sidewalk Permit Renewal (no changes)	\$50
Enterprise Zone Application	See Resolution 344-13
Land Use Action Fees	See Resolution 515-20
Building Permit Zone Review	See Resolution 515-20
System Development Charges	See Resolution 569-23
Right of Way Permit	\$75
RV Parking Permit Application	\$20
Municipal Court Payment Plan Agreement	\$25
Municipal Court Appeal Filing Fee	\$350

Section 2. The following utility billing service fees are hereby assessed:

Establishment of New Customer Account	\$50
Transfer account back to landlord	\$20
Past Due: charged morning of the 21st of the month	\$5
Water Meter Shut-Off Notice "Red Tag"	\$20
Water Meter Shut Off (non-payment)	\$35
Meter Read Test – returned if meter reads +2% fast	\$50
Vacation Rate (one turn off and on service)	\$50
Bulk Water Sale	\$100+monthly rate+consumption
Water Service Installation: Residential (3/4" meter)	\$6,000
Without excavation	\$2,200
Sewer Service Installation: Residential (1,000g tank)	\$9,200
Without excavation	\$5,200
Decrease/increase meter/septic tank size	at cost
Water Monthly Base Charge - includes 1000 gallons	\$50.09
Water Consumption per 1000 gallons	\$3.51
Water Monthly Reserve Fee	\$3
Sewer Monthly Base Charge	\$38.99
Sewer Commercial Rates - above 5,190 gallons	\$2.03/1,000 gallons of water
Sewer Monthly Reserve Fee	\$3
Stormwater Maintenance Fee	\$1
Street Maintenance Fee	\$3

PASSED and ADOPTED by the City Council of the City of Donald at their regular meeting on this 13th day of June 2023 by the vote of 1 ayes and 0 nays.

DATE: June 13, 2023



Rick Olmsted, Mayor

ATTEST by City Manager this 13th day of June 2023.



Eric Underwood, City Manager

