



CITY OF DONALD

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City Council Action Agenda Summary REGULAR MEETING

Tuesday, December 10, 2024

Start Time Immediately Following Executive Session

Council & Staff at City Hall: 10710 Main St. NE

Public Attendance at City Hall and via Zoom

OPEN MEETING: Mayor Rick Olmsted opened the regular meeting of the Donald City Council on Tuesday, December 10, 2024 at 6:45pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Council Present: Mayor Rick Olmsted, Council President Gerry Waller, Councilors: Mark Buzzard, Jan Olsen, Amanda Johnson, and Jenny Strathdee.

Council Absent: Michael Coffman (excused)

Staff Present: City Manager Eric Underwood and Public Works Director Alonso Limones.

ADD/DELETE AGENDA ITEMS:

1. Add: Review Item I: Building: November 2024

Chief Don Parise with the Hubbard-Donald Police Department gave an account of the life-saving effort rendered by Officer Tim Hart. The Council thanked the Hubbard-Donald Police Department for their heroic efforts.

At this time Mayor Olmsted called for a motion to adjourn the regular meeting to go into an Executive Session.

- ✓ Councilor Johnson motioned, and Councilor Olsen seconded to adjourn the open session meeting and go into Executive Session at 6:55pm. No discussion. Vote: 6-0-0. Motion carried.

CALL MEETING TO ORDER: Mayor Olmsted called the regular meeting to order on Tuesday, December 10, 2024 at 7:25pm.

Before continuing with the meeting, Mayor Olmsted thanked the voters of Donald for allowing him to serve as their mayor for six years, expressed his gratitude, and thanked both the past and present Council for working together for the betterment of Donald and their ability to remain nonpartisan. Mayor Olmsted thanked the city staff for their hard work and dedication to the city.

COMMUNITY MEMBER'S FEEDBACK: At the request of Mayor Olmsted, City Manager Underwood and Public Works Director Limones provided updates on the community member's feedback presented at the November regular Council meeting.

PRESENTATIONS: None

CONSENT AGENDA

- I. Action Agenda Summaries: November 12, 2024 Regular Meeting**
- II. Police Reports and Stats: November 2024**
- III. Post on Website Aurora Fire District Logs: November 2024**
- IV. Check Register & Cash Sheet: November 2024**

- ✓ Council President Waller motioned, and Councilor Johnson seconded to accept the Consent Agenda Items as presented. No discussion. Vote: 6-0-0. Motion carried.

OLD BUSINESS: None

NEW BUSINESS

- I. Vote: Accept the November 5, 2024 Election Results**

- ✓ Councilor Olsen motioned, and Councilor Buzzard seconded to accept the November 5, 2024 Election Results. No discussion. Vote: 6-0-0. Motion carried.

- II. Vote: Employee Recognition for Accomplishments**

Manager Underwood referred to his memo and list of employee accomplishments that were included in the City Council packet for prior inspection and the Council discussed.

- ✓ Councilor Johnson motioned, and Councilor Strathdee seconded to award \$350 per employee who were employed with Donald in 2024. After discussion regarding timeframe of employment, Councilor Johnson rescinded her motion.
- ✓ Councilor Johnson motioned, and Councilor Strathdee seconded to award \$350 per employee to all employees that were employed on January 1, 2024. There was discussion on the process once a motion was made. No further discussion. Vote: 6-0-0. Motion carried.

- III. Vote: Community Member of the Year**

Manager Underwood referred to his memo and included nomination form that was included in the Council packet for prior inspection.

- ✓ Council President Waller motioned, and Councilor Johnson seconded to select Jan Olsen as the 2024 Community Member of the Year. No discussion. Vote: 5-0-1. Motion carried. Councilor Olsen abstained.

COUNCIL COMMUNICATIONS

- I. Council Discussion of Current Affairs in Donald:** None

- II. Mayor's Report:** Mayor Olmsted reported that he attended the virtual French Prairie Forum meeting where he, Mayor Rostocil of Hubbard, Mayor Asher of Aurora and the Superintendent of the North Marion School District made videos for the Bricks for North Marion program.

Mayor Olmsted made the Council aware that federal grant funding for the Well #3 project could potentially be withdrawn due to change of Presidential leadership.

Mayor Olmsted recapped the Santa Sing-Along event held at the Donald Fire Hall.

There was discussion regarding the city participating more in the Bricks for North Marion program next year.

REVIEW ITEMS

- I. **Building Logs: November 2024:** Due to the Building Logs not arriving in time to be included in the Council packet, reports were printed and placed at each Councilor's seat.
- II. **Business License Renewals: November to January 2024**
- III. **Water & Sewer Testing Reports: November 2024**
- IV. **Speed Reports: November 2024**
- V. **Employee Safety Meeting Minutes: November 2024**

PUBLIC WORKS REPORT: After Director Limones summarized his report that was included in the Council packet for prior inspection, the Council asked him to express their appreciation to Public Works Operate Rios for his hard work revamping the Council chambers.

CITY MANAGER REPORT: Manager Underwood referred to his memo that was included in the Council packet and asked Council to consider an alternate method for selecting and awarding the Holiday Lighting Competition winners. It was the consensus of the Council to award the Holiday Lighting Competition winners in the form of a credit on their utility bill. Manager Underwood requested that the council email their three selections by December 23, 2024.

ADJOURN

- ✓ Councilor Olsen motioned, and Councilor Strathdee seconded to adjourn the regular meeting of the Donald City Council on Tuesday, December 10, 2024 at 9:00pm. No discussion. Vote: 6-0-0. Motion carried.

Date: January 14, 2025

Signed: 
James Houdyshell, Mayor

ATTEST

Date: January 14, 2025

Signed: 
Eric Underwood, City Manager

Respectfully submitted by Meadors Administrative Services.

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