



CITY OF DONALD

10710 Main Street N.E. • P.O. Box 388 • Donald, OR 97020-0388

Phone 503-678-5543 • Fax 503-678-2750

www.DonaldOregon.gov

Emergency pager for Water and Sewer: 503-301-6479

APPLICATION FOR WATER AND SEWER SERVICE

Please allow 24 business hours for new Water & Sewer connections.

Public Works hours are Monday through Friday, 7 am to 3 pm.

Billing Name(s): _____ Connection Date: _____

Service Address: _____ Connection Time: _____ AM / PM

Mailing Address: _____

Cell: _____ Cell: _____ Email: _____

Rental housing? Yes / No	If Yes, Property Owner's Information
Name:	Would you like copies of late/shut-off notices?
Phone Number:	Cell Number:
Mailing Address:	Email Address:
As a condition of the City providing water and sewer service, I hereby agree to a lien on the above real property for any delinquent charges or assessments. In the case of a rental property, as the property owners, I hereby agree to assume responsibility for and pay to the City any unpaid water and/or sewer charges from each tenant prior to the City turning the water on for a succeeding tenant.	
Property Owner's Signature: _____ Date: _____	

Water and Sewer Department Rules:

A \$50.00 account set-up/hookup fee shall be charged to all new accounts, regardless of whether or not the water has been physically turned on/off. A full list of the charges and fees associated with water and sewer is available at City Hall or on the City's website at www.DonaldOregon.gov.

All bills for water and sewer service are due and payable by the 15th of each month. On the 16th, a 48 hour Shut Off door tag will be issued for a balance 45 days past due. Water service may be disconnected for non-payment and a fee applied. A late fee of \$5.00 will be applied on the morning of the 21st for accounts with an outstanding balance.

Unless authorized by the City of Donald or its appointed representative, no person shall tap, change, obstruct or damage the City water and sewer mains, or any part of the City water and sewer systems, or make any alterations in the conduit, pipe or other fixtures connected therewith, between the water meter and/or holding tank and the mains.

THE UNDERSIGNED HEREBY AGREES TO COMPLY WITH THE WATER AND SEWER RULES AND REGULATIONS AS DEFINED BY CITY ORDINANCE.

Applicant's Signature: _____ **Date:** _____

Office Use Only:

Account # _____ Date Setup Fee Paid: _____ Date Disconnected: _____