



# CITY OF DONALD

10710 Main Street N.E. • PO Box 388 • Donald, OR 97020-0388

Phone 503-678-5543 • Fax 503-678-2750

[www.donaldoregon.gov](http://www.donaldoregon.gov)

## LAND USE FEE SCHEDULE ACKNOWLEDGMENT

Resolution No. 515-20 requires a fee for land use applications. The City of Donald staff will collect the non-refundable fee at the time of application.

This fee will cover the actual costs of technical services including but not limited to planning, engineering, legal, surveying and other related technical services. Administrative overhead shall be billed at 30% of the City's actual costs for technical services. In the event the actual costs of these services exceed the application fee, the applicant shall make payment of this deficiency within fifteen (15) days of notification by the City Manager. The City shall discontinue processing the application until the deficiency is paid.

Hourly Rate for Land Use Services: Zoning confirmations, interpretations of development code criteria, land use compatibility statements or other services/assistance related to the development ordinance not listed above shall be the responsibility of the interested party/applicant. Services requiring in excess of fifteen (15) minutes of staff time shall require the payment of a Technical Review Fee.

The following are types of charges and amounts per hour. ***The Contracted Service provider fees are subject to change and may include their hired staff time.***

City Planner	\$ 99.00
City Engineer	\$180.30
City Attorney	\$200.00

I have read the above information and understand that the actual costs for service may exceed the Land Use Application Fee.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

## LAND USE APPLICATION FEE SCHEDULE

All development permits and land use actions are processed under the City’s administrative procedures. There are four types of actions, each with its own procedures. Below is a summary of each type of action and the required fees. See Section 3.1 in the Donald Development Ordinance for detailed descriptions.

<b>TYPE I Actions</b> – City staff decision; no public hearing	<b>FEE</b>
A. MINOR VARIANCE	\$500
B. LOT LINE ADJUSTMENT	\$400
C. PARTITION	\$1,000
<b>TYPE II Actions</b> – Planning Commission decision with public hearing	
A. SITE DEVELOPMENT REVIEW	\$1,500
B. CONDITIONAL USE	\$1,000
C. MAJOR VARIANCE	\$1,000
D. SUBDIVISION (+\$200/lot)	\$1,000
E. PLANNED UNIT DEVELOPMENT (PUD)	\$1,500
<b>TYPE III Actions</b> – City Council final decision with public hearings by Commission and Council	
A. COMPREHENSIVE PLAN MAP AMENDMENT	\$1,000
B. ZONE CHANGE	\$1,500
<b>TYPE IV Actions</b> – Legislative; City Council final decision with public hearings	
A. TEXT AMENDMENT	\$1,500

### Additional Land Use Fees

ANNEXATION	\$1,500
APPEAL	\$400
EXPEDITED LAND DIVISION (per ORS 197.370) – addition to Partition, PUD or Subdivision	\$500
HOME OCCUPATION PERMIT	\$100
MANUFACTURED HOME PARK	\$1,200
PRE-APPLICATION CONFERENCE	\$600
SIGN PERMIT	\$75
TECHNICAL REVIEW	\$150
VACATION	\$1,000

### Fee In-Lieu Programs

**LANDSCAPING FEE IN-LIEU:** Land-use applicant is to secure a bid from a professional landscaping company for the shortfall in landscaped area. The City will collect 80% of the bid for the landscaping fee. The fee is to be expended as per Donald Development Ordinance Section 2.306.07.

**FRONTAGE IMPROVEMENT FEE IN-LIEU:** See Donald Development Ordinance Section 2.302.09

	<i>Construction Cost</i>	<i>Engineering 15%</i>	<i>Total Per Foot</i>
<b>6" Curb</b> , including excavation and 4" base rock, per foot	\$22	\$3	\$25
<b>5' Sidewalk</b> , including excavation and 4" leveling rock, per foot	\$52	\$8	\$60
<b>Street Improvement</b> , 17' half street with excavation, 12" base rock, and 4" HMA, per foot	\$100	\$15	\$115