



CITY OF DONALD
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City Council

Minutes

REGULAR MEETING

Tuesday, September 8, 2026, at 6:30pm

Hybrid Meeting at City Hall: 10710 Main St. NE and via Zoom

OPEN MEETING: Mayor Houdyshell opened the regular meeting of the Donald City Council on Tuesday, September 8, 2026, at 6:30 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Council Present: Mayor James Houdyshell, Council President Jan Olsen, Councilors: Abby Hungate, Gabrielle Plunkett, Jenny Strathdee and Richard Wright.

Council Absent: Michael Coffman (excused).

Staff Present: Interim City Manager and Public Works Director Alonso Limones and Admin Assistant Linda Hansen.

ADD/DELETE AGENDA ITEMS: None.

COMMUNITY MEMBER'S FEEDBACK/AGENCY REPORT: Interim City Manager Limones outlined the complaint forms in the packet. The basketball hoop on the street has been resolved with a conversation. There was some discussion about the concern regarding the complaint about the chickens. The Council felt that DCO 92.02(D) may apply to the situation and recommended that a code enforcement letter be sent to the property residents. The third concern had to do with parking on Main Street and Interim City Manager Limones shared that he had met with business owners to discuss the parking situation. A Councilor asked for more information about the mention of a National Night Out event in Donald in the Police Chief's report. Administrative Assistant Hansen volunteered to follow up with Chief Parise to request information.

PRESENTATION: None.

PUBLIC HEARINGS: None.

CONSENT AGENDA

- I.** Minutes: August 17, 2026 Special Meeting and August 25, 2026 Special Meeting
- II.** Police Reports and Stats: August 2026
- III.** Post on Website Aurora Fire District Logs: August 2026
- IV.** Check Register & Cash Sheet: August 2026

✓ Motion by Councilor Wright, seconded by Councilor Strathdee, to approve the Consent

Agenda as presented. No discussion. Ayes: Houdyshell, Hungate, Olsen, Plunkett, Strathdee, Wright. Nays: None. Abstain: None. Vote: 6-0-0. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS

I. Vote: Resolution 621-26: Economic Development Strategy for the City of Donald

Administrative Assistant Hansen mentioned that the Economic Development Strategy document was the result of several Work Sessions with Brendan Buckley of Johnson Economics, part of a Ford Family Foundation Grant Project led by the City of Woodburn. The final edit requested by the Council was incorporated into the document in the packet.

- ✓ Motion by Councilor Olsen, seconded by Councilor Wright, to approve Resolution 621-26: Economic Development Strategy for the City of Donald. No discussion. Ayes: Houdyshell, Hungate, Olsen, Plunkett, Strathdee, Wright. Nays: None. Abstain: None. Vote: 6-0-0. Motion carried.

COUNCIL COMMUNICATIONS

- I. Council Discussion of Current Affairs in Donald:** None.
- II. Mayor's Report:** The Mayor reported that he and Interim City Manager Limones were working on the parking situation on Main Street. The Donald Café is now open on Thursday and Friday evenings for dinner.

REVIEW ITEMS

- I.** Building Logs: August 2026
- II.** Water & Sewer Testing Reports: August 2026
- III.** Speed Reports: August 2026

PUBLIC WORKS REPORT: Public Works Director Limones shared his memo about the disposal of surplus property, as required by the City's surplus property disposal policy. The Brentwood Court water line replacement has been completed.

EXECUTIVE SESSION: Mayor Houdyshell exited the regular City Council meeting at 6:57 pm to go into executive session under ORS 192.660(2)(a): to consider employment of public officer, employee, staff member, or individual agent.

RETURN TO REGULAR MEETING: Mayor Houdyshell reopened the regular meeting of the Donald City Council at 9:28

I. Discuss Motion Regarding Next Step in City Manager Recruitment Process

- ✓ Motion by Councilor Wright, seconded by Councilor Plunkett, to extend an offer of employment to the accepted candidate pending satisfactory background and reference checks and to instruct the Interim City Manager to begin discussion with the candidate regarding terms and conditions of employment and to bring the terms and conditions back to the City Council for approval. No discussion. Ayes: Houdyshell, Hungate, Olsen, Plunkett, Strathdee, Wright. Nays: None. Abstain: None. Vote: 6-0-0. Motion carried.

ADJOURN

- ✓ Motion by Councilor Plunkett, seconded by Councilor Hungate, to adjourn the regular meeting of the Donald City Council on Tuesday, September 8, 2026, at 9:30 pm.
No discussion. Ayes: Houdyshell, Hungate, Olsen, Plunkett, Strathdee, Wright. Nays: None.
Abstain: None. Vote: 6-0-0. Motion carried.

Date: October 13, 2026

Signed: _____

James Houdyshell, Mayor

ATTEST:

Date: October 13, 2026

Signed: _____

Alonso Limones, Interim City Manager