



CITY OF DONALD
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**DONALD CITY COUNCIL
SPECIAL MEETING**

Minutes

Tuesday April 28, 2026 at 6:45pm

Hybrid Meeting at City Hall: 10710 Main St. NE and via Zoom

OPEN MEETING: Mayor Houdyshell opened the City Council Special Meeting on Tuesday April 28, 2026 at 6:45 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

City Council Present: Mayor James Houdyshell, Councilors: Michael Coffman, Abby Hungate, Gabrielle Plunkett, Jenny Strathdee and Richard Wright.

City Council Absent: Councilor Jan Olsen(excused).

Staff Present: City Manager Eric Underwood and Admin Assistant Linda Hansen.

ADD/DELETE AGENDA ITEMS: Delete New Business #2, Vote: City Manager Contract as no draft contract was provided. This will be delayed until the May 12 meeting.

NEW BUSINESS:

I. Discussion: Council Goals Update

City Manager Eric Underwood stated that the Council Goals were developed last spring and then prioritized by the Council. He explained the concept of the Goals Tracker, with the items in green substantially completed. He then walked the group through the Goals Tracker Priority 1 items, with priority for completing the first year. The priority 2 items were to be completed in two to four years. It was mentioned that the Fire Department no longer had a Stop the Bleed trainer on staff and Councilor Coffman mentioned that he might have a resource for the training.

COUNCIL COMMUNICATIONS:

I. Council Discussion of Current Affairs in Donald

Councilor Wright has a couple of individuals in mind to serve on the Budget Committee next year.

II. Mayor's Report

The Arbor Day planting event was quiet and smooth. The Mayor and City Manager will attend the Legislative Breakfast put on by the MWVCOG.

CITY MANAGER REPORT

The Marion County Prosperity Grant will be used to bring electricity and Wi-Fi to the Gazebo. He recently attended the French Prairie Forum with Council President Jan Olsen and Greg Leo has offered to give an emergency preparedness presentation to the Council. Arbitration with Marion County regarding the Fargo sewer district has been delayed due to a medical situation with someone on the Marion County side. Capital Lumber will host an Open House on Wednesday May 6, 3-6 pm, with an RSVP needed if you want to attend.

ADJOURN

Motion by Councilor Plunkett, seconded by Councilor Coffman, to adjourn the Special Meeting. No discussion. 6-0-0. Mayor Houdyshell adjourned the Special Meeting of the Donald City Council on Tuesday April 28, 2026 at 7:43 pm.

Date: June 9, 2026

Signed: 
James Houdyshell, Mayor

ATTEST:

Date: June 9, 2026

Signed: 
Eric Underwood, City Manager