



CITY OF DONALD

10710 Main Street NE • PO Box 388 • Donald, OR 97020-0388

Phone 503-678-5543 • Fax 503-678-2750

www.DonaldOregon.gov

Emergency pager for Water and Sewer: 503-301-6479

UTILITY ACCOUNT INFORMATION CHANGE REQUEST

Customer Name: _____ Date: _____

Phone: _____ Account Number: _____

Service Address: _____

ACTION REQUESTED

☐ **Add Name to Account:**

Name Currently on Account: _____ Signature: _____

Name to Add to Account: _____ Signature: _____

New Person's Phone Number: _____ Email: _____

☐ **Remove Name from Account:**

Name Currently on Account: _____ Signature: _____

Name to Remove from Account: _____ Signature: _____

☐ **Change of Name:** (Married, divorced, etc.)

Name Currently on Account: _____ Signature: _____

Change Name to: _____ Signature: _____

☐ **Update Account Information:**

Change Mailing Address: _____ Signature: _____

Update or Add Phone Number: _____ Signature: _____

Add Email: _____ Signature: _____

OFFICE USE ONLY

Date Completed: _____ Staff Initials: _____